

**Keweenaw County
Zoning Board of Appeals
Training Session Minutes
March 13, 2008
Keweenaw County Court House**

Meeting called to order at 4:00 P.M. by Vice Chairman, Frank Kastelic.

Members Present:	Dick Powers-Frank Kastelic-Pauline Johnson
Delayed:	Jim Vivian *
Absent:	Janet Shea
Others Present:	Joan Nelson, Zoning Administrator Darleen Huovinen-Alternate-Recording Secretary

Minutes of the February 13, 2008, ZBA Training Session Meeting presented.
Corrections/Additions presented by Dick Powers.

*CORRECTIONS AND ADDITIONS WERE MADE TO THE FEBRUARY 12, 2008
MINUTES. MINUTES FILED.*

Moved by Johnson, supported by Powers, to approve and file the minutes as corrected.
Motion passed without objection.

Agenda Review - Nelson:

Old Business: Delete - Parking Issues and Pool Regulations in Grant Township

New Business: Delete – Mock Variance Request

** Chairman, Jim Vivian arrived-chaired remainder of meeting.*

OLD BUSINESS:

ZBA Policies & Procedures: Huovinen presented revisions made by ZBA on 2-13-08.

Discussion was held regarding hearing attendees to fill out a form stating their name, address and if they wished to speak in favor of or in opposition to the subject of the hearing. Johnson recommended public comment be allowed to facilitate input of Keweenaw County residents. Huovinen agreed but was concerned that non-relevant public input occurs without persons speaking being recognized by the Chairman. ZBA Meetings are OPEN TO THE PUBLIC but that does not guarantee that everyone who wants to speak and voice opinions has that right unless so recognized by the Chairman.

Motion: Kastelic, support Johnson to leave Item 6 as written.
Passed without objection.

Motion: Johnson, support Powers to accept Item 1.
Passed without objection.

Motion: Powers, support Johnson to accept Items 2,3,4 and 5.
Passed without objection.

Motion: Johnson, support Powers to accept Item 7.
Passed without objection.

Item 8. ZBA recommended inserting *through the Chairman* .
Motion: Johnson, support Kastelic to accept item 8 as amended.
Passed without objection.

Motion: Johnson, support Kastelic to accept Item 9.

Passed without objection.

Item 10. Nelson recommended inserting §19.13 on page 19-8.
Motion: Johnson support Huovinen to accept Item 10 as amended.

Motion: Huovinen, support Vivian to accept the FACT FINDING SESSION – DECISION
AND VOTE AND ADJOURNMENT sections as presented.
Passed without objection.

Professional Training: Nelson. David Anderson employed by MSU has agreed to conduct ZBA Training. Eagle Harbor Township expressed interest in having ten people from their ZBA attend. Credentials checked. Input from other entities who hired Anderson were positive. Nelson will contact Anderson to confirm a May training date. May 13, 2008 recommended by the ZBA.

NEW BUSINESS:

Training Session: Nelson: Training program will be held on June 11, 2008 at MTU related to the Michigan Zoning Enabling Act. Program facilitated by Mike Schira, MSU Extension Offices.

Review Ordinance Sections:

Board stated with a review of *General Provisions*. Discussion was held on §7.4 *RECOMMENDED BUILDING MATERIALS*. The section does not mention “pole buildings”. Pole buildings are referenced in § 4-20 as to where they may be placed. Elimination of the section may have no impact because it’s a recommendation.

Motion: Vivian, support Huovinen, that the ZBA develop a list of ordinance sections that may be subjective and not enforceable and to bring that list to the Planning Commission.
Motion passed.

ZBA to continue review of *General Provisions* beginning with § 7.5, *Essential Services* at the April 9, 2008 Training Session Meeting.

Nelson: ZBA Training Session Meeting, scheduled for May 13, 2008, will be held following the formal ZBA Training presented by Anderson.

Motion to adjourn at 5:40 P.M., Huovinen, support Johnson.
Passed without objection.

Respectfully submitted:

Darleen M. Huovinen

Approved and Filed: *Insert Date*

Joan Nelson
Keweenaw County Zoning Administrator

April, 2008 Agenda/Action Items
On-Going & Carry-Over Items
March 13, 2008 ZBA Training Session
Old Business

<u>Carry-Over Agenda Item</u>	<u>Action</u>	<u>Person</u>
Zoning Administrator Handouts Presented 2-13-08	Review	Nelson/ZBA
ZBA Professional Training	Update	Nelson
Review Ordinance Sections	Discussion-Training	ZBA
<ul style="list-style-type: none"> • General Provisions • Special Case Uses • Conditional Uses • ZBA Duties & Responsibilities 	Start with §7.5	
Grant Township Parking Issues	Update/Discussion	Shea
<p><i>From the February 13, 2008 ZBA Training Session Meeting. Parking set back for commercial buildings in Copper Harbor now 20 feet. Powers commented that it should be 10 feet. ZBA asked Shea to bring issue before the Planning Commission.</i></p>		
List of Ordinance Issues To Present To Planning Commission	Create	Huovinen