

KEWEENAW COUNTY ROAD COMMISSION

Minutes

December 9, 2015

The regular monthly meeting of the Board of County Road Commissioners was held at their offices in Mohawk, Michigan on December 9, 2015.

Present: Commissioners Waananen, Karvonen & Schaefer

Guest: Ken Rowe

Pledge of Allegiance was recited.

The meeting was called to order at 6:00 P.M

The minutes of the November 10, 2015 regular meeting and the October 27, 2015 special meeting were read and approved as read on a motion by Commissioner Karvonen and support from Commissioner Schaefer.

Vouchers #28350, #28351 and Master Vendor Vouchers #23-2015 & 24-2015 in the total amount of \$221,884.42 were audited by the Commissioners and the Master Vendor Voucher was signed. Commissioner Karvonen moved to pay the bills. Commissioner Schaefer supported the motion. The motion carried.

The financial statement was read, discussed and approved on a motion by Commissioner Karvonen and support from Commissioner Schaefer.

Chairman Waananen opened the 2016 Annual Budget Hearing on a motion by Commissioner Karvonen and support by Commissioner Schaefer. The Finance Director presented the Board the amended 2015 budget. Commissioner Karvonen motioned to adopt the amended 2015 budget as presented, with total revenues of \$2,393,573 and total expenditures of \$2,641,552. Commissioner Schaefer supported the motion. The motion carried. The proposed 2016 budget was presented, reviewed and discussed. Commissioner Karvonen motioned to adopt the 2016 budget as presented. Commissioner Schaefer supported the motion. The motion was carried. The 2015 budget amendment and 2016 budget will be made a part of these minutes. The annual budget hearing was closed on a motion by Commissioner Karvonen and supported by Commissioner Schaefer.

The Engineer informed the Board that the Federal Fund Exchange Pilot Program has been approved for 2016, with Rural Task Force 13A exchanging federal funds with Genesee County Road Commission for non-federal funds at an exchange rate of 90%. The Board reviewed the MDOT and FHWA approved agreement. Commissioner Schaefer motioned complete the exchange and authorize the Engineer to sign the agreement when it becomes available. Commissioner Karvonen supported the motion. The motion carried.

The Finance Director presented the Board with the MERS actuarial information regarding a modified retirement plan for future employees, including new hires, rehires and transfers. Commissioner Karvonen motioned to adopt the new plan and seek concurrence with the Employees' Association. Commissioner Schaefer supported the motion. The motion carried.

The Finance Director presented the Board with new Blue Cross/Blue Shield health insurance plan, costs and the final end date of Consumers' Mutual.

The Engineer informed the Board that the new county road map can only be developed and funded by County Board and Road Commission. The cost to develop the new digital map will be \$4,000, and \$3,000 for an order of 3,000 maps. The Board discussed the need for the map and would like to sell them at least at cost to help recover the map costs. Commissioner Karvonen motioned to share the costs with the County Board to develop and print a new county road map, up to \$3,500. Commissioner Schaefer supported the motion. The motion carried.

The Board reviewed and discussed the proposed meeting dates and times for 2016. The Board selected the second Tuesday of each month, at 2:00 p.m. as the regular monthly meeting date. Provisions will be made for scheduling special meetings to accommodate other needs.

The next meeting of the Great Lakes Council will be Thursday, January 7, 2016. Plans were made to attend.

The Board reviewed and discussed the management employees' salaries. Commissioner Schaefer motioned to offer the same as the Employees' Association, a 3% increase for 2016. Commissioner Karvonen supported the motion. The motion carried.

The Board reviewed and discussed a policy for recognizing personnel and other. Commissioner Waananen motioned to adopt the policy as presented and to make a part of these minutes. Commissioner Karvonen supported the motion. The motion carried.

Other items of routine business were discussed.

The meeting adjourned at 8:05 p.m.