

Board of Trustees Minutes

12/11/14

Held at Keweenaw Road Commission

Present: Trustees- Joe Waananen, Gordon Jaaskelainen, John Karvonen

KML- Dan Harri General Manager

Liaison to BOC: Ray Chase

Guests: Don Piche, Richard Schaffer

Finance Director: Ken Rowe

Meeting called to 3:00

- Approval of previous month's minutes. Motion to approve by Gordy Jaaskelainen, second by John Karvonen. All in favor.
- Approval of previous months Bills to be paid. Motion to approve by Gordy Jaaskelainen, second by John Karvonen. All in favor.
- Financial review by Ken Rowe
- Approval of financials for previous month as presented. Motion to approve by Gordy Jaaskelainen, second by John Karvonen. All in favor.
- Deed Finding reviewed by Joe Waananen support documentation by Ken Rowe and explanation of \$200,400.00 on KML balance sheet.
- There was a heated discussion between Joe Waananen and Donna Jaaskelainen over the discrepancy between the deed recorded containing 303 acres and the minutes of the Park Trustees held on June 9th 2011 referring to only 160 acres. Commissioner Ray Chase asked for everyone to calm down. Donna Jaaskelainen stated that she would have preferred that she was given the opportunity to review her notes on this subject. Joe Waananen agreed that was what he should have done and apologized to Donna Jaaskelainen. Ms. Jaaskelainen stated she would review her notes and get back to the Trustees as to why there was a discrepancy between what the recorded deed was and what was in the minutes. Joe Waananen stated that it does not matter to him if County or the Park Trustees hold title to the land but the issue needs to be addressed.
- Joe asked that it be done as soon as possible. There is \$200,400.00 is still on Keweenaw Park books this needs to be addressed if Keweenaw Park does not hold title to land. The auditor, Sue Sanford has been contacted and Ken Rowe is waiting for her response.
- KML BUSINESS REPORT: By Dan Harri
 - ✓ Explanation of November expenses
 - ✓ Ahead of last year with one less month of business
 - ✓ Booked 35 rooms and a August 15th wedding in November

- ✓ 2015 events ahead of 2014
- ✓ 2015 advertising cut back due to full to capacity July/August
- ✓ 2015 business booked and review of events
- ✓ 12/9/14 KML walk thru called Sheriff to advise
- ✓ KML Beat 2014 with 28 less days of business
- ✓ Organizational chart for 2015 presented
- ✓ Efficiencies and savings for 2015
- ✓ All credit card receipts requested by BOC will be given week of 12/15/14
- ✓ Joe Waananen stated that the current Debit/Credit card should be replaced with a Credit card.

Don Piche commented that He has been speaking to Roxann Smith who claims she works 4 hours a day on this during the off season. Dan Harri commented this cannot be true as he takes phone calls inquiries, email communications, monthly bill signing. Reservations system is automated and Room blocks are managed. Members present did not think that it was proper for someone on unemployment to be working for KML. The issue would be looked into and clarified.

Dan Harri also commented that although the operational period of KML is only 6 months the work load requires a 60-80 hour work week with many 14-16 hour days in busy periods.

Dan Harri also commented his salary cannot be compared to a County employee as he does not receive county benefits such as Pension, Life Insurance, Vacation Pay, Sick Pay, and Health Benefits

- A motion was made to create a committee of 2 BOC and 1 BOT to have input on contract and/or salary guideline for KML manager. Motion to approve by Gordy Jaaskelainen, second by John Karvonen. All in favor. The Motion will be presented to BOC on 12/17 agenda. Dan Harri was to forward motion to Julie Carlson to be added to agenda.

Meeting adjourned 5:22