

Keweenaw County
Zoning Board of Appeals
Training Session Minutes
April 9, 2008
Keweenaw County Court House

Meeting called to order at 4:10 P.M. by Vice Chairman, Frank Kastelic.

Members Present: Frank Kastelic-Pauline Johnson-Steve Peters
Excused: Janet Shea-Jim Vivian
Others Present: Joan Nelson-Zoning Administrator
Darleen Huovinen-Alternate Member-Recording Secretary

Minutes of the March 13, 2008, Training Session presented.

Correction-Huovinen: Page 2 – *Review Ordinance Sections*- Change *stated* to the word *started*.

Moved by Johnson, supported by Peters, to approve and file the minutes as corrected.
Motion passed without objection.

OLD BUSINESS:

Zoning Administrator Handouts:

Moved by Huovinen, supported by Kastelic, to approve the *Keweenaw County ZBA Final Decision Form* in which the right to appeal a ZBA decision is outlined, dated and signed.
Motion passed without objection.

Action Item – Nelson: Add to last page of the Keweenaw County ZBA Final Decision Form the following: Approved by the Keweenaw County ZBA, April 9, 2008.

ZBA reviewed Policies and Procedures. Huovinen recommended adding a *Conflict of Interest Section*. Will prepare and present to the ZBA for consideration.

Action Item- Agenda Item-Huovinen: Prepare Conflict of Interest verbiage for ZBA review as an addition to the Keweenaw County ZBA Policies and Procedures.

Grant Township Issues: Concerns raised by Dick Powers regarding Zoning Ordinance requirements in Copper Harbor.

1. The required twenty foot rear set back for commercial buildings are inappropriate. Janet Shea should recommend to the Planning Commission a ten foot rear set back.
2. Parking requirements are inappropriate. Need adjustment to existing road right-of- way requirements in RS-1 and RS-2.

Action Item-ZBA – May/June Agenda Item
Review Power's recommendations. Should ZBA recommend changes proposed by Powers to the Planning Commission?

ZBA Training Session:

Nelson: ZBA Training, facilitated by David Anderson, is scheduled for May 13, 2008 at the Keweenaw Count House, 9:00 a.m. - 1:00 p.m. Eagle Harbor Township ZBA will also attend.

NEW BUSINESS:

Welcome new Keweenaw County ZBA Member Steve Peters/Nelson:

Steve Peters, a resident of Grant Township, an area building contractor, was highly recommended to serve on the Keweenaw County Zoning Board of Appeals.

Junk Car/Blight & Bill Board Enforcement Issues/Nelson:

Issues presented and discussed

Action Item/Nelson: Take information to Planning Commission for review.

Motion to adjourn, Johnson, support, Huovinen.

Passed without objection.

Respectfully submitted:

Darleen M. Huovinen
ZBA Recording Secretary

Corrections/Additions:

Minutes Approved/Date: _____

Joan Nelson
Keweenaw County. Zoning Administrator

| <u>Carry-Over Item</u> | <u>Action</u> | <u>Person</u> |
|----------------------------------|---|---------------|
| ZBA Final Decision Form | Add to last page of the <u>Keweenaw County ZBA Final Decision Form</u> "Approved by the Keweenaw County ZBA, April 9, 2008 | Nelson |
| Conflict of Interest Huovinen | Research/Prepare Information For ZBA Review-Add To Policies And Procedures of the ZBA | |
| Grant Township Zoning Issues | Review-Recommend Changes To Planning Commission | ZBA |

Issues Raised By Dick Powers, former ZBA Member were tabled by the ZBA. Need to take action (make recommendation(s) to the Planning Commission) or remove from agenda.

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2. Parking requirements are inappropriate. Need adjustment to existing road right-of-way requirements in RS-1 and RS-2.